**CURRICULUM VITAE**

**Vidhya Vijayan Ritchie** Phone (R) : +91 471 2573598

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Trivandrum –695024

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**OBJECTIVE*:***

To work in a role which will give me the opportunity to learn and grow with the organization while delivering superior client value.

**SPECIALISATION:** Internal Audit, Statutory Audit, Finance/ HR

**PROFESSIONAL EXPERIENCE:.**

**Nash Capital Partners**

October 2014 – May 2015 Designation: Senior Associate – Corporate Finance & Restructuring. Work: Strategy consulting, designing and implementing performance appraisal tools for companies, advising companies on pricing decisions, Fund raising, valuation of companies. Other responsibilities included managing and supervising the team, recruiting and training activities.

**M/s Thomas Jacob & Co**

September 2013 - October 2014 Designation : Audit Manager Work : Tests and reviews corporate internal controls , identifies deficiencies and make recommendations for improvement, ensure compliance to Management directives as well as check compliance to applicable Government rules and regulations.

**Ernst and Young Middle East Technologies Pvt. Ltd**

December 2012 – February 2013 Designation : Audit Intern Work : FS review and Audit file review, proper documentation of audit work, ensuring financial statements are prepared in accordance with GAAP(mostly IFRS),coordinating with audit managers to ensure timely completion and delivery of audit.

**M/s Thomas Jacob & Co**

January 2012 - December 2012 Designation : Audit Manager Work : Performed Statutory and Internal audit of Private companies, Government Companies, Charitable societies and Trusts.

**M/s Alphonse & Co. Quilon**

June 2008 – June 2011 Designation : Articled Assistant Work: Basic audit tasks and documentation.

**June07 - Aug07, Summer Internship, Venture Management Associates, Trivandrum.**

* Conducted a Survey on “Investment Preferences of Salaried Professionals in Trivandrum”.
* Identified the most popular/preferred Financial Instruments to invest in.
* Provided recommendations on how to encourage more investment especially among young professionals.

**EDUCATION:**

* **2006-08: Asian School of Business, Techno Park, Trivandrum,** MBA- PGPM.
* **2004-07: CA Inter ,Institute of Chartered Accountants of India.**
* **2001-04: All Saints’ College, Trivandrum (University of Kerala),** B.Com - 70%
* **1998-01: Indian School Ajman, UAE/ SNPS, Kollam (CBSE Syllabus)**
  + Class 12 [Commerce] - AISSC Exam – 83.6%
  + Class 10 - AISS Exam – 74.8%.

**ACHIEVEMENTS**

* School topper in Class 12 CBSE Board Exam (April 2001).
* Passed Gulf Mathematics Olympiad conducted in 1997 and 1998.
* Achievement in International Competition for Schools (English) conducted by University of New South Wales (1997).

**OUTSIDE ACTIVICTIES**

* Student Council Member (House captain).
* Head girl, Indian School Ajman.
* Participated in various cultural activities in School and College.

**ADDITIONAL DETAILS:**

* Good presentation, interpersonal and team management skills.
* Comfortable with Microsoft Office.

**PERSONAL DETAILS:**

Marital Status: Single

Sex: Female

Date of birth: 2nd September 1982

Interests/Hobbies: Reading, Fashion, Travel.

Languages Known***:*** English, Malayalam and Hindi.

Passport: Yes

**REFERENCE:**

Mr. Thomas Jacob

Chartered Accountant

M/s Thomas Jacob & Co

Mulavillakom,Trivandrum

Ph: +91 9847062392

Mr VS Madhavan Nair

Director

VMA consultants Pvt Ltd

Kowdiar

Ph: 9847061783

DECLARATION:

I do hereby declared that the above mentioned is true and correct to the best of my knowledge and beliefs.

Vidhya Vijayan Ritchie

Date: 24th August, 2015